



Children's Ministry FAQs

What are the security requirements for volunteers in children's ministry?

Screening is required prior to serving for all volunteers who work directly with minors. Each volunteer is required to complete an application, provide references, and pass a background check.

Each time a volunteer serves, he or she must check in at a kiosk that records their attendance as well as generates a volunteer sticker. Volunteer stickers will include the area of service, date, and time. Volunteers must wear this printed sticker at all times while serving.

Children's ministry volunteers are asked to wear their Base Camp issued t-shirt and volunteer sticker to serve as identification for caregivers.

What are the security measures in place to ensure my child is picked up safely?

Each family will receive a sticker for both the child and a parent/guardian. The child's sticker will include an ID number that corresponds to the ID number on the parent/guardian sticker. As each child leaves, a staff member or volunteer verifies that the child's and parent/guardian's ID numbers match.

What are the diaper and restroom policies for children in Base Camp?

Female staff and volunteers over the age of 16 are permitted to change diapers. Female staff and volunteers over the age of 11 are permitted to take children to the restroom. A volunteer is never allowed in a bathroom alone with a child with the door closed. Our training includes that volunteers should prop the door open, encourage children to do as much as they can for themselves, and assist children with their clothing in the open doorway if they need help before they go into the restroom.

What health precautions do you take?

For the well-being of all, sick children should not stay in Base Camp. We greatly value presenting a clean environment to children and their parents. This includes protection from sick children, sick adults, or dirty surfaces and toys.

All toys and surfaces are wiped down and disinfected in between services.

What additional security policies are in place on Sunday mornings?

Each area of Base Camp has a fire evacuation plan in place and staff and volunteers are all trained in evacuation procedures. Each classroom has an evacuation map posted on the exit door for easy access as well as readily available equipment to safely evacuate the children based on their developmental levels (wagons or rolling cribs are stocked in infant and toddler classrooms and walking ropes in preschool classrooms). In the event of a fire evacuation, children will not remain in their classrooms awaiting parents/guardians to pick them up—all children will be evacuated by



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staff and volunteers to ensure all children are evacuated quickly and safely. Parents/guardians will be able to meet their children outside and use their matching ID numbers to pick them up.

Staff and volunteers are also trained in lockdown and active shooter protocols specifically designed for each individual area of Base Camp. If you have questions about these protocols, please feel free to ask your campus' children's ministry staff.

Can you accommodate my child's special dietary needs?

Yes! If you would prefer your child not to have the provided snacks let the classroom volunteer know and we can make sure they have snacks provided from home. When you check your child in for the first time, we will ask you to list any food allergies. These allergies will print out on your child's name tag each week so staff and volunteers can take extra care that your child remains safe. If you learn of a new food allergy after your initial check-in, please let a staff member know the next time your child is dropped off so the allergy can be added to your child's name tag.

What accommodations are available for my child with special needs?

We are equipped to provide buddies for kids in our inclusive classroom environments as needed to make sure Base Camp can be enjoyed by children of all abilities. A sensory-friendly classroom is also available at the Herndon Campus. We would love to work with you to make sure Summit is a place that is safe and enjoyable for your kids.

Will you give my child their medication?

Our volunteers and staff do not administer medication. If your child needs medication during service time, you are more than welcome to return to your child's classroom to administer it. Just let the volunteer in your child's classroom know when to expect you.

How will I know if my child needs me?

If, for any reason, a parent/guardian is needed during service, iPads at the front of the Sanctuary will display the three-digit ID number matching the child's security tag that the parent/guardian received during check-in. This informs the caregiver that the Base Camp staff is requesting that a parent/guardian come to the Base Camp entrance to check on the child.

In the event of a medical emergency, EMS will be called first and you will also be notified via the iPads that you are needed to assist your child.

How early can I drop my child off?

Classrooms open 15 minutes before service begins.